

SEMINOLE NATION OF OKLAHOMA
SCOPE OF WORK – GENERATOR SYSTEM

This solicitation is for a turnkey-solution to purchase and install two (2) natural gas backup generators and appurtenances. The generators must be installed on concrete pad. The generators shall be adequate to provide emergency service for, including but not limited to, server room HVAC units and server systems at both locations. The company responding to this solicitation shall agree to furnish and install the proposed products and services in accordance with the conditions, requirements and specifications of this solicitation and the contractor's proposal.

Services are to be performed at the following location: Community Services Bldg. – 12575 NS 3540 Seminole, OK 74868
Tribal Complex – 36645 Highway 270 Wewoka, OK 74884

The contractor is responsible to deliver all items in good condition to each appropriate location. The contractor is responsible for replacing any items damaged during shipping or that otherwise arrive not in good working order. The contractor is also responsible for any and all costs associated with delivery.

The successful offeror will be required to perform all testing and have the appropriate inspections completed. The contractor is also responsible for providing training to staff for general operation and maintenance.

Each contractor is required to perform a site assessment prior to submitting a proposal.

SUBMISSION OF PROPOSAL

To be considered, one (1) original proposal must be received by Joseph Farani, Procurement Specialist at or before 12:00PM (CDT), the 30th day of June 2016. Faxed or emailed proposals will be accepted. However, the contractor must contact the Point of Contact below to determine if their proposal is received by the appointed time.

PROFESSIONAL QUALIFICATIONS

Contractor shall be competent and experienced in providing such services. Contractor must provide insurance and licensure for the proposed work.

NATION FURNISHED FACILITIES/EQUIPMENT/SUPPLIES

The Nation will provide the access to electricity as needed. No Nation furnished property or equipment will be furnished to the contractor.

OTHER FACTORS

Contractor shall be responsible for the delivery of all materials and supplies necessary for project completion.

The Contractor shall maintain discipline at the site and shall take all reasonable precautions to prevent any unlawful, riotous or disorderly conduct by Contractor employees at the site. The Contractor shall preserve peace and protect persons and property on site. The Nation reserves the right to direct the Contractor to remove an employee from the worksite for failure to comply with the standards of conduct. The Contractor shall immediately replace such an employee to maintain continuity of services at no additional costs to the Nation.

Disorderly conduct, use of abusive or offensive language, quarreling, intimidation by words, actions, or fighting shall not be condoned. Also included is participation in disruptive activities, which interfere with normal and efficient operations.

Intoxicants and Narcotics. The Contractor shall not allow its employees while on duty to possess, sell, consume, or be under the influence of intoxicants, drugs or substances that produce similar effects.

POINT OF CONTACT

Any questions shall be submitted in writing to:

Joseph Farani, Procurement Specialist

Fax : (405) 257-7239

Email: procurement@sno-nsn.gov